

## **HOWARD COUNTY COUNCIL MEETING: NOVEMBER 23, 2021**

The Howard County Council met in Regular Session on Tuesday November 23, 2021, at 4:00 PM in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President Jamie L. Bolser, Vice-President James T. Papacek, and Members Bryan Alexander, Leslie G. Fatum, John J. Roberts, Martha J. Lake, and Daryl Maple. Also, in attendance was County Auditor Jessica Secrease, County Attorney Alan Wilson was not present. The meeting was called to order and conducted by Council President Jamie L. Bolser.

Council President Bolser led the Pledge of Allegiance, and Council President Bolser gave a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes from the regular meeting held on October 26, 2021, having been previously submitted and reviewed, were approved on a motion made by Councilwoman Lake. Councilwoman Fatum seconded the motion, and the motion carried.

### **IN THE MATTER OF ORDINANCE. NO. 2021-HCCO-45 – ADDITIONAL APPROPRIATIONS:**

Auditor Jessica Secrease read Ordinance No. 2021-HCCO-45 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	<b>Additional Appropriations and Reductions</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0007</u></b>	<b><u>Coroner:</u></b>		
32635	Medical & Hospital – Autopsy/Lab Supplies	35,000.00	35,000.00
<b><u>0068</u></b>	<b><u>Commissioners:</u></b>		
35140	Insurance – Workman's Compensation	7,500.000	7,500.00
<b><u>0203</u></b>	<b><u>Superior Court III:</u></b>		
31110	Continuing Education	740.68	740.68
	<b><u>TOTAL COUNTY GENERAL FUND:</u></b>	<b>43,240.68</b>	<b>43,240.68</b>
<b><u>1119</u></b>	<b><u>CLERK'S RECORD PERPETUATION FUND:</u></b>		
11170	Part-Time	15,000.00	15,000.00
	<b><u>TOTAL CLERK'S RECORD PERPETUATION FUND:</u></b>	<b>15,000.00</b>	<b>15,000.00</b>
<b><u>1176</u></b>	<b><u>MOTOR VEHICLE HIGHWAY FUND:</u></b>		
14101	Lead Mechanic	7,418.00	7,418.00
	<b><u>TOTAL MOTOR VEHICLE HIGHWAY FUND:</u></b>	<b>7,418.00</b>	<b>7,418.00</b>
<b><u>2542</u></b>	<b><u>COUNTY USER FEE – PROJECT INCOME FUND:</u></b>		
11257	Full-Time Detention Officer	15,000.00	15,000.00
	<b><u>TOTAL COUNTY USER -FEE-PROJECT INCOME FUND:</u></b>	<b>15,000.00</b>	<b>15,000.00</b>
	<b><u>TOTAL NET APPROPRIATIONS ALL FUNDS:</u></b>	<b>80,658.68</b>	<b>80,658.68</b>

#### **County General Fund 1000, Coroner Location 0007 – Dr. Steve Seele:**

Coroner Dr. Steve Seele requested an additional appropriation to cover the cost of year end autopsy-related expenses.

#### **County General Fund 1000, Commissioners Location 0068 – Commissioner President Paul Wyman:**

County Commissioner Paul Wyman requested an additional appropriation to cover an invoice for a recent workman's compensation audit.

#### **County General Fund 1000, Superior Court III Location 0203 – Judge Douglas Tate:**

Howard County Superior Court III Judge Douglas Tate requested an additional appropriation to cover the cost of reimbursement of expenses incurred while attending a conference.

**Clerk's Record Perpetuation Fund 1119 – Clerk Debbie Stewart:**

Clerk Debbie Stewart requested an additional appropriation to cover the expenses of extra part-time wages incurred as a result of restricting the Clerk's Office and moving files around the courthouse.

**Motor Vehicle Highway Fund 1176 – Highway Engineer Amber Tolle**

Highway Engineer Amber Tolle requested an additional appropriation to pay for the increase in salary for the remainder of 2021. This increase resulted from an internal promotion of one of her employees to Lead Mechanic.

**County User Fee – Project Income Fund 2542 – Community Supervision Director Dustin DeLong:**

Council President Jamie Bolser requested an additional appropriation on behalf of Howard County Community Supervision Director Dustin DeLong to cover for training of staff for the women's pod at the work release facility due to open in January 2022.

All additional appropriations and reductions having been presented, a motion was made by Councilwoman Fatum to approve Ordinance No. 2021-HCCO-45 for additional appropriations and reductions. Councilwoman Lake seconded the motion, and the motion carried.

**IN THE MATTER RESOLUTION NO. 2021-HCCR-15 – TRANSFERS:**

Auditor Jessica Secrease read Resolution No. 2021-HCCR-15 – Transfers one time, and the ordinance was acted upon as follows:

<b>Transfer From:</b>	<b>Transfer To:</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000 COUNTY GENERAL FUND:</u></b>			
<b><u>0005 Sheriff:</u></b>			
11407 Clerical II	11406 Clerical I	1,500.00	1,500.00
11408 Court Security Officer	11406 Clerical I	2,000.00	2,000.00
11408 Court Security Officer	11907 Overtime- Deputy	12,500.00	12,500.00
12800 Community Policing	11907 Overtime- Deputy	2,800.00	2,800.00
12400 Overtime - Court Deputy	11907 Overtime- Deputy	1,200.00	1,200.00
11409 Overtime - Court Security Deputy	11907 Overtime- Deputy	3,500.00	3,500.00
<b><u>0007 Coroner:</u></b>			
32530 Equipment Repair	47210 Equipment	500.00	500.00
32520 Garage & Auto Repair	47210 Equipment	1,000.00	1,000.00
23210 Gas, Oil, & Lube	47210 Equipment	500.00	500.00
<b><u>0089 COVID Relief:</u></b>			
50000 Unappropriated	47210 Equipment	4,369.00	4,369.00
<b><u>0202 Superior Court II:</u></b>			
31110 Continuing Education	47210 Equipment	283.00	283.00
<b><u>1114 LIT – SPECIAL PURPOSE FUND:</u></b>			
<b><u>0380 Sheriff:</u></b>			
11915 Jail Sergeant	11916 Jail Corporal	10,000.00	10,000.00
11915 Jail Sergeant	11908 Lieutenant/Asst. Jail Commander	2,000.00	2,000.00
11915 Jail Sergeant	12200 Overtime - Corrections Officer	25,000.00	25,000.00
12008 Part-Time Corrections Officer	12200 Overtime - Corrections Officer	20,000.00	20,000.00

**County General Fund 1000, Sheriff Location 0005 – Sheriff Jerry Asher:**

Howard County Sheriff Jerry Asher requested transfers to cover the cost of paying out comp time and the re-hiring of staff to train as a result of several employees retiring.

**County General Fund 1000, Coroner Location 0007 – Coroner Dr. Steve Seele:**

Coroner Dr. Steve Seele requested transfers to cover the cost of purchasing a power washer and blower for the coroner's garage and to help purchase an air-tank for a deputy.

**County General Fund 1000, COVID Relief 0089 – Commissioner President Paul Wyman:**

Commissioner Wyman requested a transfer to cover the cost of finishing the Morgue last year.

**County General Fund 1000, Superior Court II. Location 0202 – Judge Brant Parry:**

In the absence of Howard County Superior Court II Judge Brant Parry, Council President Jamie Bolser requested a transfer to help cover the costs of continuing education.

**LIT-Special Purpose Fund 1114, Sheriff Location 0380 – Sheriff Jerry Asher:**

Howard County Sheriff Jerry Asher requested transfers to help cover the payroll costs for deputies.

Councilman Alexander made a motion to approve Resolution No. 2021-HCCR-15 – Transfers as read. Councilman Maple seconded the motion, and the motion carried.

**IN THE MATTER OF SALARY ORDINANCE. NO. 2021-HCCO-46 – AMENDING SALARY ORDINANCE:**

Auditor Jessica Secrease read Ordinance No. 2021-HCCO-46 – Amending Salary Ordinance one time, and the ordinance was acted upon as follows:

Salary Amendments		Requested	Approved
<b><u>1000</u></b>	<b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0005</u></b>	<b><u>Sheriff:</u></b>		
11407	Clerical II	(1,500.00)	(1,500.00)
11406	Clerical I	1,500.00	1,500.00
11408	Court Security Officer	(2,000.00)	(2,000.00)
11406	Clerical I	2,000.00	2,000.00
11408	Court Security Officer	(12,500.00)	(12,500.00)
11907	Overtime - Deputy	12,500.00	12,500.00
12800	Community Policing	(2,800.00)	(2,800.00)
11907	Overtime - Deputy	2,800.00	2,800.00
12400	Overtime - Court Deputy	(1,200.00)	(1,200.00)
11907	Overtime - Deputy	1,200.00	1,200.00
11409	Overtime - Court Security Officer	(3,500.00)	(3,500.00)
11907	Overtime - Deputy	3,500.00	3,500.00
<b><u>1114</u></b>	<b><u>LIT-SPECIAL PURPOSE FUND:</u></b>		
<b><u>0380</u></b>	<b><u>Sheriff:</u></b>		
11915	Jail Sergeant	(10,000.00)	(10,000.00)
11916	Jail Corporal	10,000.00	10,000.00
11915	Jail Sergeant	(2,000.00)	(2,000.00)
11908	Lieutenant/Asst. Jail Commander	2,000.00	2,000.00
11915	Jail Sergeant	(25,000.00)	(25,000.00)
12200	Overtime - Corrections Officer	25,000.00	25,000.00
12008	Part-Time Corrections Officer	(20,000.00)	(20,000.00)
12200	Overtime - Corrections Office	20,000.00	20,000.00
<b><u>1119</u></b>	<b><u>CLERK'S RECORD PERPEPUATION FUND:</u></b>		
11700	Part-Time	15,000.00	15,000.00
<b><u>1176</u></b>	<b><u>MOTOR VECHICLE HIGHWAY FUND:</u></b>		
14101	Lead Mechanic	7,418.00	7,418.00
<b><u>2542</u></b>	<b><u>COUNTY USER-FEE PROJECT INCOME FUND:</u></b>		
11257	Full-Time Detention Officer	15,000.00	15,000.00

Councilwoman Lake made a motion to approve Ordinance No. 2021-HCCO-46 – Amending Salary Ordinance as read; Councilwoman Fatum seconded the motion, and the motion carried.

### **IN THE MATTER OF NEW BUSINESS:**

#### **HOWARD COUNTY RECORDER’S OFFICE:**

Howard County Recorder Jennifer Jack presented the 2022 Ordinance for the Reorder’s Perpetuation Fund, Ordinance 2021-HCCO-48. Councilwoman Fatum made a motion to approve Ordinance 2021-HCCO-48. Councilwoman lake seconded the motion, and the motion carried.

#### **HOWARD COUNTY TREASURER’S OFFICE:**

Howard County Treasurer Christie Branch requested to purchase a new copier in the amount of \$3,299.00. Ms. Branch stated that she will find the funds to pay for the copier and the service agreement. Councilman Roberts made a motion to approve the purchase of the copier with the service agreement as presented. Councilwoman Fatum seconded the motion, and the motion carried.

#### **APPROVAL OF THE 2022 HOWARD COUNTY COUNCIL SCHEDULED MEETING DATES:**

Councilman Papacek made a motion to approve the 2022 Howard County Council Scheduled Meeting Dates as submitted. Councilwoman Fatum seconded the motion, and the motion carried.

#### **APPROVAL OF THE 2022 SALARY ORDINANCE – ORDINANCE 2021-HCCO-47:**

Councilwoman Fatum made a motion to approve the 2022 Salary Ordinance – Ordinance 2021-HCCO-47 as submitted. Councilwoman Lake seconded the motion, and the motion carried.

#### **APPOINTMENTS:**

On behalf of Project Manager Pam Isaac, Council President Jamie Bolser presented the official appointment of Dick Moser to the Greentown Public Library. Councilman Roberts made a motion to approve the appointment of Dick Moser to the Greentown Public Library as presented. Councilman Maple seconded the motion, and the motion carried.

On behalf of Project Manager Pam Isaac, Council President Jamie Bolser presented the official appointment of Beth Harshman to the Howard County Alcohol Beverage Commission. Councilman Roberts made a motion to approve the appointment of Beth Harshman to the Howard County Alcohol Beverage Commission as presented. Councilman Maple seconded the motion, and the motion carried.

### **OTHER COUNCIL BUSINESS:**

Council President Bolser stated that she wanted to recognize the Western Panthers Marching Band for winning the State Band Competition.

*There being no further business to come before the Council at this time,  
the meeting was adjourned at 4:41 p.m. on a motion made by Councilwoman Fatum.  
Councilwoman Lake seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

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JAMIE BOLSER, PRESIDENT

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JAMES T. PAPACEK, VICE - PRESIDENT

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BRYAN ALEXANDER, COUNCILMAN

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LESLIE G. FATUM, COUNCILWOMAN

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JOHN J. ROBERTS, COUNCILMAN

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MARTHA J. LAKE, COUNCILWOMAN

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DARYL MAPLE, COUNCILMAN

ATTEST:

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JESSICA SECREASE, AUDITOR

Howard County Council Meeting: November 23, 2021